Audit and Governance Committee

The Audit and Governance Committee responsible for monitoring the adequacy and effectiveness of the Council's governance arrangements. This includes overseeing the audit function, annual accounts and the work of the internal auditors, promoting and maintaining high standards of conduct of members and, through its Standards Hearings Sub-Committee, determining complaints that an elected member of the district council or a town or parish council within the district are has breached the code of conduct.

The Committee has the following powers under the Council's Constitution:

- The Committee has the right to require the attendance of any Council officers and/or members in order to respond directly to any issue under consideration;
- To review any issues referred to it by the Chief Executive, other statutory officer or any Council body; and
- The power to call expert witnesses from outside the Council to give advice on matters under review or discussion.

This work programme sets out the expected business for meetings of the Audit and Governance Committee.

Item	Meeting Date	Lead Officer
18 October 2023		
Draft 2022/23 Statement of Accounts	18 Oct 2023	Chief Accountant michelle.burge@publicagroup.uk
Q1 Prudential Indicators (Treasury Management)	18 Oct 2023	Chief Accountant michelle.burge@publicagroup.uk
Local Code of Corporate Governance	18 Oct 2023	Business Manager - Business Continuity, Governance and Risk cheryl.sloan@cotswold.gov.uk
Ombudsman Report 2022/23	18 Oct 2023	Business Manager - Business Continuity, Governance and Risk cheryl.sloan@cotswold.gov.uk
Internal Audit Progress Report	18 Oct 2023	Assistant Director (SWAP) lucy.cater@publicagroup.uk
Appointment of Standards Hearings Sub-Committee	18 Oct 2023	Democratic Services Business Manager andrew.brown@publicagroup.uk
30 November 2023		
Corporate Risk Register	30 Nov 2023	Business Manager - Business Continuity, Governance and Risk cheryl.sloan@cotswold.gov.uk
Treasury Management Mid-Year Report	30 Nov 2023	Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Informing the Audit Risk Assessment	30 Nov 2023	Chief Accountant michelle.burge@publicagroup.uk
Audit Plan 2022/23	30 Nov 2023	Chief Accountant michelle.burge@publicagroup.uk
Counter Fraud and Enforcement Unit Update Report	30 Nov 2023	Head of Service, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk
Council Tax, Housing Benefit and Council Tax Support Penalty and Prosecution Policy (review)	30 Nov 2023	Head of Service, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk

Update on Member Training and Induction	30 Nov 2023	Democratic Services Business Manager andrew.brown@publicagroup.uk
25 January 2024		
Annual Treasury Management Strategy and Annual Non-Treasury Investment Strategy 2024/25	25 Jan 2024	Chief Accountant michelle.burge@publicagroup.uk
Annual Capital Strategy 2024/25	25 Jan 2024	Chief Accountant michelle.burge@publicagroup.uk
Risk Management Policy	25 Jan 2024	Business Manager - Business Continuity, Governance and Risk cheryl.sloan@cotswold.gov.uk
CyberSecurity Update	25 Jan 2024	Business Manager for ICT john.chorlton@publicagroup.uk
25 April 2024		
Statement of Accounts and Audit Opinion	25 Apr 2024	Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Annual Governance Statement – Action Plan Update	25 Apr 2024	Deputy Chief Executive and Chief Finance Officer David.Stanley@cotswold.gov.uk
Internal Audit Plan and Charter	25 Apr 2024	Assistant Director (SWAP) lucy.cater@publicagroup.uk
Internal Audit Progress Report	25 Apr 2024	Assistant Director (SWAP) lucy.cater@publicagroup.uk
CFEU Update Report (RIPA and IPA annual update)	25 Apr 2024	Head of Service, Counter Fraud and Enforcement Unit emma.cathcart@cotswold.gov.uk
Annual Standards Update	25 Apr 2024	Director of Governance and Development (Monitoring Officer) Angela.Claridge@Cotswold.gov.uk